

2023: Seth Graham, Secretary
2023: Rachel Morgan
2023: Linda Rector
2023: VACANT

2024: Jane Bachman
2024: VACANT
2024: Shauna Nefos-Webb
2024: VACANT

2025: Fred Knickerbocker, *Treasurer*
2025: Shawna Knickerbocker
2025: Jeremy McLaughlin, *Senior Warden*
2025: Loretta Trayer

The June 20, 2023 vestry meeting of Emmanuel Episcopal Church was called to order by Fr. Tom Day at 5:02 p.m. with an opening prayer and special prayers for vestry member Tim Haer. Fr. Day also prayed for the search committee and for the next rector of Emmanuel.

Members present: Jane Bachman, Seth Graham, Fred Knickerbocker, Shawna Knickerbocker, Jeremy McLaughlin, Linda Rector, Loretta Trayer. Staff members: Fr. Tom Day, Kristie McElheny.

Members absent: Tim Haer, Rachel Morgan, Shauna Nefos-Webb, Tariq Zaidi

Motion made by Jeremy McLaughlin to approve the May 16, 2023 meeting minutes as amended with the inclusion of Tim Haer as being absent from the meeting. Second provided by Jane Bachman. Motion approved unanimously.

Treasurer's Report

- Fr. Day reviewed the year to date and month to date Profit and Loss reports as well as the Statement of Financial Position.
- Motion made by Jeremy McLaughlin to accept the financial reports as presented. Second provided by Shawna Knickerbocker. Motion approved unanimously.

Senior Warden's Report

- The Diocese is now using Active Screening Faith for background checks, credit check and DMV checks for individuals involved in ministry or anyone driving youth or others for a church sponsored event. Each parish can set up their own account but the diocese would receive the reports from each requested background check and pass the information on citing that "no one from the church will see the background checks, credit checks or DMV checks." Jeremy is concerned that this may be an invasion of privacy and is hopeful The Right Rev. Mark Bourlakas would attend a vestry meeting in the near future to discuss this issue.
- The Parish Office will now be open Monday through Thursday from 7:30 a.m. until 4:00 p.m. and closed on Friday.

Junior Warden's Report—No report.

Interim Rector's Report—Fr. Tom Day

- Requested Linda Rector to read aloud Emmanuel's Core Values and Mission Statement.
- Motion by Jane Bachman to nominate Fred Knickerbocker to assume the responsibilities of the Treasurer effective immediately. Second provided by Shawna Knickerbocker. Motion approved unanimously.
- Rebooting the Lay Eucharistic Visitor (LEV) Ministry. Deacon Preston Mitchell recently visited Doris Hagey, John Harty, Judd Powers, and Anna Rush at Oakmont. Would like to set up a regularly scheduled service at Oakmont.
- Attempting to form a Hospitality Committee that would assist with receptions after funerals as well as covered dish meals and keep the kitchen stocked. Did not have much interest at the organizational meeting on Sunday, June 18.
- Attempting to form a Building and Grounds Committee. Loretta Trayer, and Ed Powers have expressed interest in participating.
- Reactivating acolytes. Hoping to get six to eight teenagers involved as well as adults.
- Several individuals have expressed interest in assisting with the Bristol Rhythm and Roots Reunion Weekend (September 8–10). This is an excellent opportunity to be present among our community and bring people into worship.
- No one volunteered to coordinate the 2023 Rally Day on either September 17 or 24. Without a coordinator or committee, this event cannot happen. Shawna Knickerbocker suggested considering a fall festival in October instead of an event in September.
- There are three vacant vestry positions. It is not required that these be filled, but it would be helpful. One position would complete the 2023 term. Two positions would complete the 2024 term.
- Met with Eric Fields from The Summit regarding our finances. Kristie McElheny provided Mr. Fields with information about our needs and he felt that he could take on our finances pro bono. Linda Rector spoke very highly of Mr. Fields having worked with him at Bristol Faith in Action. Jeremy McLaughlin, Linda Rector, and Fred Knickerbocker will meet to discuss. Once a decision has been made vote will be requested from the vestry before moving forward.
- During the 8:00 a.m. Sunday service there is nobody to monitor the building. For security purposes it would be best if there are two vestry people each Sunday especially since there have been several homeless people wandering through the church. During the 10:30 a.m. Sunday service safety of the children is the top priority. Short term, the vestry person of the week will engage the automatic lock for the James Street entrance 15 minutes after each service begins. Those who arrive after that time will have to enter through the bell tower. Jeremy McLaughlin is going to install additional security cameras. The vestry person would be able to monitor the building from an iPad and still be able participate in the service. Motion made by Shawna Knickerbocker to expend \$600 to purchase additional camera's Second provided by Loretta Trayer. Motion approved unanimously.

- An email vote was circulated on June 14 requesting approval of \$1,880 for Leonard Roofing to repair a portion of the bell tower roof. The motion was approved unanimously.
- An email vote was circulated on June 14 requesting approval of \$800 for BurWil to repair the floor in the bell tower. The motion was approved unanimously.
- Still working on hiring a replacement for Organist and Choir Director Stephanie Yoder. Stephanie's last Sunday is August 27. An event should be planned to thank Stephanie for her service to Emmanuel.
- A new summer children's program is starting Sunday, June 28 and will coincide with worship. The children will be brought into the service during Eucharist.

New Business

- Saturday, July 8 Linda Rector and Becky Johnson are going to Grace House to provide a meal for their volunteers.

Old Business

- Loretta Trayer gave an update on the bell tower project.
 - John Rainero is working with BurWil on floor repairs.
 - Wood has been ordered and is cheaper than originally anticipated at \$10,778.
 - Leonard Roofing will submit a quote for repair/replacement of the louvered windows.
 - The steps going up into the Nave are built on dirt and is a breeding ground for termites. It has been cleaned out and now has a vapor barrier and layer of concrete.
 - The steps going down into the hallway under the church are starting to decay as well but will have to be addressed later.
 - There is concern about the interior pointing on the stone around the doors – Jack Tyler will provide a quote for that repair.
 - New exterior doors and facings are also needed.
 - Gutters for the entire building need to be inspected and gutter guards be installed.
 - A commercial dehumidifier needs to be purchased for the bell tower and there is an estimate from HVAC for \$3,700.
 - John Heckford is repurposing the old organ case as a media console.
 - Shawna Knickerbocker suggested someone look into historical preservation grants to help fund these projects.
 - Jeremy McLaughlin informed the vestry that Loretta Trayer has generously offered to fund the work on the media console.

Motion made by Seth Graham to adjourn. Second provided by Jeremy McLaughlin. The meeting adjourned at 6:50 p.m.

CALENDAR OF EVENTS

<i>Wednesday, June 28</i>	Socializing with Substance
<i>Tuesday, July 4</i>	Parish Office CLOSED for Independence Day
<i>Saturday, July 8 11:00 a.m.–1:00 p.m.</i>	Pottery Painting Youth Event
<i>Saturday, July 8</i>	Hospitality Team to Grace House
<i>Sunday, July 9, 4:00 p.m.</i>	Kid's Summer Event at the Webb's House
<i>Tuesday, July 18, 5:00 p.m.</i>	Vestry
<i>Tuesday, August 15, 5:00 p.m.</i>	Vestry
<i>Tuesday, September 19, 5:00 p.m.</i>	Vestry
<i>Monday, September 4</i>	Parish Office CLOSED for Labor Day
<i>Sunday, September 10</i>	Bristol Rhythm and Roots Reunion Sunday
<i>Sunday September 17 OR 24</i>	Rally Day
<i>Tuesday, October 17, 5:00 p.m.</i>	Vestry
<i>Sunday, November 12, 9:30 a.m.</i>	Annual Parish Meeting
<i>Tuesday, November 21, 5:00 p.m.</i>	Vestry
<i>Wednesday November 22 through Friday, November 24</i>	Parish Office CLOSED for Thanksgiving
<i>Tuesday, December 19, 5:00 p.m.</i>	Vestry
<i>Sunday, December 24, 5:00 p.m. and 10:30 p.m.</i>	Christmas Eve Services
<i>Friday, December 22 through Friday, December 29</i>	Parish Office CLOSED for Christmas
<i>Monday, January 1, 2024</i>	Parish Office CLOSED for New Years