

2023: Seth Graham, Secretary  
2023: Rachel Morgan  
2023: Linda Rector  
2023:

2024: Jane Bachman  
2024: Tim Haer, *Treasurer*  
2024: Shauna Nefos-Webb  
2024: Tariq Zaidi

2025: Fred Knickerbocker  
2025: Shawna Knickerbocker  
2025: Jeremy McLaughlin, *Senior Warden*  
2025: Loretta Trayer

The April 19, 2023 vestry meeting of Emmanuel Episcopal Church was called to order by Fr. Tom Day at 5:01 p.m. with an opening prayer and devotion.

**Members present:** Jane Bachman, Seth Graham, Tim Haer, Fred Knickerbocker, Shawna Knickerbocker, Jeremy McLaughlin, Rachel Morgan, Linda Rector, Loretta Trayer, Shauna Nefos-Webb. Staff members: Fr. Tom Day, Kristie McElheny.

**Members absent:** Tariq Zaidi

Motion made by Jeremy McLaughlin to approve the March 15, 2023 meeting minutes. Second provided by Fred Knickerbocker. Motion approved unanimously.

Motion made by Jeremy McLaughlin to approve the March 30, 2023 called meeting minutes. Second provided by Rachel Morgan. Motion approved unanimously.

**Treasurer's Report**–Tim Haer

- Prepared an informational first quarter report that he provided to the vestry.

**Senior Warden's Report**–Jeremy McLaughlin

- Vestry meetings will now be the third Tuesday of each month at 5:00 p.m.

**Junior Warden's Report**–No report.

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**Search Committee** – Shawna Nefos-Webb

- Provided a copy of the OTM Ministry Profile to the vestry and it was reviewed and discussed. Motion made by Jeremy McLaughlin to approve the OTM as presented. Second provided by Jane Bachman. Motion approved unanimously.
- A slide show was presented of the draft of the Parish Profile that will be used in the rector search. This will be sent to prospective candidates and posted on the church website. Motion made by Jeremy McLaughlin to approve the parish profile pending final review. Second provided by Shawna Knickerbocker Motion approved unanimously.
- Jeremy McLaughlin presented salary options for the new priest. The document is attached to these minutes. Motion made by Jeremy McLaughlin to offer a new rector a total compensation package up to approximately \$130,000. Second provided by Rachel Morgan. Motion approved unanimously.

**Interim Rector's Report**–Fr. Tom Day

- Daniel Shew resigned from the vestry. The vestry was asked to prayerfully consider what to do about this vacancy. There is potential for a building and grounds committee that could make the job of the next junior warden easier.
- Encouraged vestry members to welcome all new comers. Several new member events are scheduled over the next weeks.
- A children's ministry team has been organized and includes Shawna Knickerbocker, Becca Powers, and Megan Clark. Their initial meeting is April 25.
- The Episcopal Church has changed and updated what was "Safeguarding God's Children," and "Safeguarding God's People" to "Safe Church," and "Safe Communities." An introduction is being offered via Zoom on Wednesday May 3 from 3:00 p.m. to 4:00 p.m. or 4:00 p.m. to 8:00 p.m. Instructions to sign up for either are available by contacting Kristie McElheny.
- A lighting designer from Knoxville can provide a design plan for the nave lighting for \$1,200. This would be for design work only and Emmanuel would have to contract the labor. Jeremy McLaughlin suggested this project be tabled pending further discussion.
- Bell Tower work has begun and several other issues have been discovered including previous termite damage and potential structural damage.
- Shauna Nefos-Webb has not received feedback from the vestry about the signage project. She will resend the information to the vestry and an email vote regarding implementation will follow.
- To obtain a property insurance rider to adequately cover the stained glass windows and kneelers, appraisals need to be submitted. Kristie McElheny had a conversation with Linda Knowlton with Church Insurance in October and December 2022 about increasing coverage. During that conversation Kristie verbally provided information about the cost of the repairs to the stained glass, but not a new appraisal. On March 24, 2023 Kristie received a Change of Declarations Endorsement increasing the property coverage on the stained glass by \$300,000. However, the 2015 appraisal prior to the repairs was \$620,680. Kristie will contact Linda Knowlton and resolve the issue.
- Three children will be baptized April 30.
- There will be a 5:00 p.m. Eucharist the first Saturday of May, June, and July.

Motion by Seth Graham to adjourn. Second provided by Shauna Nefos-Webb. Fr Day offered a closing prayer and the meeting adjourned at 7:00 p.m.

CALENDAR OF EVENTS

Saturday, May 6, 5:00 p.m. .... Holy Eucharist (Bledsoe Chapel)  
Wednesday, May 17, 5:00 p.m. .... Vestry  
Monday, May 29 ..... Parish Office CLOSED for Memorial Day  
Saturday, June 3, 5:00 p.m. .... Holy Eucharist (Bledsoe Chapel)  
Wednesday, June 21, 5:00 p.m. .... Vestry  
Tuesday, July 4 ..... Parish Office CLOSED for Independence Day  
Wednesday, July 18, 5:00 p.m. .... Vestry  
Wednesday, August 16, 5:00 p.m. .... Vestry  
Wednesday, September 20, 5:00 p.m. .... Vestry  
Monday, September 4 ..... Parish Office CLOSED for Labor Day  
Wednesday, October 18, 5:00 p.m. .... Vestry  
Sunday, November 12, 9:30 a.m. .... Annual Parish Meeting  
Wednesday, November 15, 5:00 p.m. .... Vestry  
Wednesday November 22 through Friday, November 24 ..... Parish Office CLOSED for Thanksgiving  
Wednesday, December 20, 5:00 p.m. .... Vestry  
Sunday, December 24, 5:00 p.m. and 10:30 p.m. .... Christmas Eve Services  
Friday, December 22 through Friday, December 29 ..... Parish Office CLOSED for Christmas  
Monday, January 1, 2024 ..... Parish Office CLOSED for New Years