

2023: Seth Graham, Secretary  
2023: Rachel Morgan  
2023: Linda Rector  
2023: Daniel Shew, *Junior Warden*

2024: Jane Bachman  
2024: Tim Haer, *Treasurer*  
2024: Shauna Nefos-Webb  
2024: Tariq Zaidi

2025: Fred Knickerbocker  
2025: Shawna Knickerbocker  
2025: Jeremy McLaughlin, *Senior Warden*  
2025: Loretta Trayer

The March 15, 2023 vestry meeting of Emmanuel Episcopal Church was called to order by Fr. Tom Day at 5:00 p.m. with an opening prayer and devotion.

**Members present:** Jane Bachman, Seth Graham, Fred Knickerbocker, Rachel Morgan, Linda Rector, Loretta Trayer. Staff members: Fr. Tom Day, Kristie McElheny.

**Members present via FaceTime:** Jeremy McLaughlin, Shauna Nefos-Webb

**Members absent:** Tim Haer, Shawna Knickerbocker, Daniel Shew, Tariq Zaidi

**Guests:** Mark Morgan

Motion made by Seth Graham to approve the February 15, 2023 meeting minutes. Second provided by Shawna Nefos-Webb. Motion approved unanimously.

**Treasurer's Report**—No report.

**Senior Warden's Report**—Jeremy McLaughlin

- Stephanie Yoder submitted her letter of resignation to Jeremy McLaughlin on March 15, 2023. She will transition out of the position by the end of August 2023. A copy of her letter of resignation is attached to the minutes. Jeremy McLaughlin suggested the vestry plan an event to acknowledge Stephanie's 14 years of dedication and service to Emmanuel.

**Junior Warden's Report**—No report.

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**Interim Rector's Report**—Fr. Tom Day

- The Endowment Committee received a request for tuition assistance from the Diocese of Southwestern Virginia for four diocesan seminarians (Tray Light, Tom DuMontier, Sara Lusk, and Kathy Maddox). Motion made by Fred Knickerbocker to provide tuition assistance in the amount of \$500 for each seminarian from the Scholarship Fund. Second provided by Rachel Morgan. Motion approved unanimously.
- Motion made by Fred Knickerbocker to include Michael Webb as a member of the Endowment Committee. Second provided by Rachel Morgan. Motion approved unanimously.
- The 2022 Parochial Report was not submitted by the March 1, 2023 diocesan deadline. When the report was provided to vestry members via email on Monday, February 27, there were questions that prevented several members from voting to accept the report. After discussion of the proposed revisions a motion was made by Jeremy McLaughlin to approve the 2022 Parochial Report with the addition of narratives submitted by Shauna Webb. Second provided by Jane Bachman. Motion approved unanimously.
- On March 8, Daniel Coleman, from Coleman Lighting in Roan Mountain, provide the vestry with a demonstration of the lighting proposal he presented at the February 15, 2023 meeting. There was discussion about various aspects of the project. Loretta Trayer requested that an architect from BurWil Construction be brought in on the project. Motion made by Jeremy McLaughlin to table the discussion about the lighting project until a meeting is arranged with BurWil Construction. Second provided by Rachel. Motion approved unanimously.
- On March 13, Shauna Webb emailed vestry members three interior signage quotes, two from Snyder Signs and one from Bristol Sign. The second submission from Snyder Signs is a quote with ADA (Americans with Disabilities Act) signage. All quotes are attached to the minutes. Shauna informed the vestry that if there are any future building renovations, ADA signs would be required to be compliant with building codes. Motion made by Rachel Morgan to proceed with ADA signage. Second provided by Jane Bachman. Motion approved unanimously. It was requested that the vestry review the quotes and get back with Shauna with any additional feedback.
- The Wedding Customary is still being revised. Loretta Trayer expressed concern about allowing non-members and non-Episcopalians to have a wedding here. She feels this would open the door for non-members and non-Episcopalians to be interred in the columbarium, have a funeral, or be baptized. Jeremy McLaughlin requested that Loretta Trayer, Linda Rector and Rachel Morgan form a committee to provide guidance on the Wedding Customary. All three agreed to serve on the committee.
- Shauna Webb reported that the search committee is moving forward. They met Sunday March 5 and again Wednesday March 8 with Canon Jonathan Harris from the diocese. The committee is working on the parish profile and OTM (Office of Transitional Ministry) responses for the official posting. We hope to have a draft for vestry and diocesan approval by early April and post the position soon after Easter.

**New business**

Loretta Trayer expressed concern about time constraints during vestry meetings. The brevity of the February 15 and March 15 meetings prevented the vestry from appropriately focusing on important issues. She suggested that future meetings be rescheduled if there are events immediately following. She impressed that as elected representatives of the congregation it is the responsibility of vestry members to represent the needs of the entirety of the parish and that cannot be done if there is not adequate time for discussion of all agenda items.

Fr Day offered a closing prayer and the meeting adjourned at 6:05 p.m.

**CALENDAR OF EVENTS**

<i>Wednesday, March 15, 5:00 p.m.</i>	.....	Vestry Meeting
<i>Wednesday, March 15, 6:00 p.m.</i>	.....	Lenten Program
<i>Wednesday, March 22, 6:00 p.m.</i>	.....	Lenten Program
<i>Wednesday, March 29, 6:00 p.m.</i>	.....	Lenten Program
<i>Sunday, April 2, 10:30 a.m.</i>	.....	Palm Sunday
<i>Thursday, April 6, 7:00 p.m.</i>	.....	Maundy Thursday Service
<i>Friday, April 7, 12:00 p.m.</i>	.....	Good Friday Service
<i>Friday, April 7, 7:00 p.m.</i>	.....	Stations of the Cross
<i>Saturday, April 8, 12:00 p.m.</i>	.....	Stations of the Cross
<i>Sunday, April 9, 8:00 a.m. and 10:30 a.m.</i>	.....	Easter Sunday Services
<i>Wednesday, April 19, 5:00 p.m.</i>	.....	Vestry Meeting