

2023: Seth Graham, Secretary
2023: Rachel Morgan
2023: Linda Rector
2023: Daniel Shew, *Junior Warden*

2024: Jane Bachman
2024: Tim Haer, *Treasurer*
2024: Shauna Nefos-Webb
2024: Tariq Zaidi

2025: Fred Knickerbocker
2025: Shawna Knickerbocker
2025: Jeremy McLaughlin, *Senior Warden*
2025: Loretta Trayer

The February 15, 2023 vestry meeting of Emmanuel Episcopal Church was called to order by Fr. Tom Day at 5:16 p.m. with an opening prayer and devotion.

Members present: Jane Bachman, Seth Graham, Fred Knickerbocker, Jeremy McLaughlin, Rachel Morgan, Shauna Nefos-Webb, Daniel Shew, Loretta Trayer. Staff members: Fr. Tom Day, Kristie McElheny.

Members absent: Tim Haer, Shawna Knickerbocker, Linda Rector, Tariq Zaidi

Guests: Mark Morgan

Daniel Coleman with Coleman Electric presented a proposal for a lighting redesign in the Nave. The report is attached to the minutes.

Motion made by Fred Knickerbocker to approve the January 18, 2023 meeting minutes. Second provided by Jane Bachman. Motion approved unanimously.

Treasurer's Report—Fred Knickerbocker

- There are several items that need to be discussed with the finance committee.
- Jeremy McLaughlin has been working in Quickbooks Online and has created a report that should meet Fr. Tom's requests and be informative for the vestry.
- Daniel Coleman, from Coleman Electronics in Roan Mountain, presented a new lighting design for the Nave with a projected cost of no more than \$15,000. The vestry requested a demonstration of the project before deciding to move forward. After discussing funding options, it was decided that the cost should be covered by the Property Endowment Fund. A motion was made by Daniel Shew to notify the Endowment Committee that up to \$15,000 from the Property Endowment Fund will be used for the lighting project. Second provided by Rachel Morgan. Motion approved with one member abstaining from the vote.

Senior Warden's Report—Jeremy McLaughlin

- Motion made by Jeremy McLaughlin to appoint Audrey Zaidi and Sharon Eisenhart to the Rector Search Committee. Second provided by Daniel Shew. Motion approved unanimously.
- Motion made by Jeremy McLaughlin to approve two \$150 honorariums for 1) Dr. Martin Dotterweich and 2) Dr. Gary Selbe who will provide programs for the Lenten series. Second provided by Seth Graham. Motion approved unanimously.
 - March 1 - Part 1 (Chapters 1-2) of *Crazy Holy Grace* by Frederick Beuchner
 - March 8 - Chapters 3-4 of *Crazy Holy Grace* by Frederick Beuchner
 - March 15 - Chapters 5-6 *Crazy Holy Grace* by Frederick Beuchner
 - March 22 - Dr. Martin Dotterweich, King University
 - March 29 - Dr. Gary Selbe, Emmanuel Christian Seminary
 - April 5 - Part 3 *Crazy Holy Grace* by Frederick Beuchner
- Met with Fleenor Security System (Kevin Darnell, Sales Representative and Chuck Wright, Service Manager) to get the security/fire system back online. We have had a communication failure between our equipment and Fleenor's equipment since September 2022. Short term we will convert our system to satellite radio and the cost for installation is \$200. Monthly monitoring will increase from \$23 per month to \$65 per month. Chuck Wright has issued credit for the monitoring fee from the past six months. Once the new equipment is installed and a site inspection (cost of \$150) is performed by Fleenor we will begin upgrading the entirety of our fire and security system.

Junior Warden's Report—Daniel Shew

- The kitchen sink drip has been repaired.
- The light fixture in the stairwell between the kitchen and the sacristy was reported as broken. It only required a bulb change.
- Wright Landscaping suggested we remove the two trees on each end of the row of crepe myrtles in the labyrinth. This would lessen the probability of individuals hiding and littering in that area. Removal of the trees would be \$200.

Interim Rector's Report—Fr. Tom Day

- 51 total pledges for \$285,000.
- The Leader's Retreat went well.
- Participated in a Zoom meeting with Kristie McElheny, Fred Knickerbocker and Mark Furlow. Diocese is encouraging Emmanuel to move to Quickbooks desktop and use Trapp Online as a host for the platform. Mark Furlow provided a spreadsheet to use as a basis for our financial reports.
- Rachel Morgan and Tom Rogers have been assisting with the parish register project.
- Parochial Report is due to the diocese by March 1. Working with Tim Haer to complete it.

- The parking lot security gate project should be completed Thursday, February 16.
- Emmanuel will provide soup for the Lenten program and we are asking attendees to bring sides/desserts.
- 8:00 a.m Sunday service is cancelled during Lent. There will be a 5:00 p.m. Evening Prayer service on Saturday evenings. We will resume both Sunday services on Easter Sunday.

Old Business items for discussion & action

- Shauna Nefos-Webb met with Gil Walden from Bristol Sign about the signage project and a quote is forthcoming.
- An updated wedding customary was emailed to the vestry February 14, 2023 with another request for review and input.
- Shauna Nefos-Webb and Jeremy McLaughlin met with Fr. Tom to determine the next steps in the pre-search process. Shauna and Jeremy feel the position should be posted by Easter Sunday. There will be opportunities for parishioners to have input into the process with Parish Listening Sessions. Dates are Wednesday, February 22, 10:00 a.m.; Thursday, February 23, 12:00 p.m.; Wednesday, March 1 immediately after the Lenten Program; Thursday, March 2, 10:00 a.m., 12:00 p.m., 6:00 p.m.; Friday, March 3, 12:00 p.m., Sunday March 5 immediately after the 10:30 a.m. service and immediately after 5:00 p.m. Evening Prayer.

New business

None.

Fr Day offered a closing prayer and the meeting adjourned at 6:35 p.m.

CALENDAR OF EVENTS

Monday, February 20 Parish Office Closed for President's Day
 Tuesday, February 21, 6:00 p.m. Shrove Tuesday Pancake Supper
 Wednesday, February 22, 12:15 and 7:00 p.m.Ash Wednesday Service
 Tuesday, February 28 through Monday, March 6 Fr. Tom out of town
 Wednesday, March 15, 5:00 p.m.Vestry Meeting
 Sunday, April 2, 10:30 a.m. Palm Sunday
 Thursday, April 6, 7:00 p.m. Maundy Thursday Service
 Friday, April 7, 12:00 p.m. Good Friday Service
 Saturday, April 8, 12:00 p.m.Stations of the Cross
 Sunday, April 9, 8:00 a.m. and 10:30 a.m. Easter Sunday Services
 Wednesday, April 19, 5:00 p.m.Vestry Meeting