

2022: Jo Anne Hairston  
2022: Janet Jayne  
2022: Ed Powers  
2022: Vacant

2023: Seth Graham, Secretary  
2023: Rachel Morgan, *Treasurer*  
2023: Daniel Shew, *Junior Warden*  
2023: Vacant

2024: Jane Bachman  
2024: Tim Haer  
2024: Shauna Nefos-Webb  
2024: Tariq Zaidi, *Senior Warden*

The October 19, 2022 vestry meeting of Emmanuel Episcopal Church was called to order by Fr. Tom Day at 5:30 p.m. with an opening prayer and devotion and read from *The Winning Attitude*.

Motion made by Shauna Nefos-Webb to approve the September 21, 2022 meeting minutes. Second provided by Jane Bachman. Motion approved unanimously.

**Members present:** Jane Bachman, Seth Graham, Jo Anne Hairston, Tim Haer, Janet Jayne, Rachel Morgan, Shauna Nefos-Webb, Daniel Shew, and Tariq Zaidi. Staff members: Fr. Tom Day, Kristie McElheny.

**Members absent:** Ed Powers

#### **Treasurer's Report–Rachel Morgan**

- Discussed the 2023 VPG (Voluntary Pledge Giving) for the Diocese. There was extensive discussion. The 2023 VPG request of \$47,753 from the Diocese exceeded last year's request by \$4,413. It was noted in the discussion that our Parish pledges are currently running behind last year's pledge amount for the same period, which negatively impacts the income the Parish can effectively budget for the VPG for 2023. Janet Jayne requested that Fr. Tom reach out to the diocese to have them involved in our Annual Parish Meeting to discuss with the Parish what the diocese does with Parish pledges.
- Motion made by Janet Jayne to send \$40,000 for our 2023 VPG, second provided by Rachel Morgan. Motion unanimously approved.
- Reviewed the 2023 proposed budget and requested input from all vestry members. It was recommended that the vestry have a budget meeting in two weeks to continue discussing the 2023 budget.
- Fr. Tom Day spoke with Richard Horner about possibly moving our endowment fund from Vanguard to Church Pension Fund.

**Warden's Report–Tariq Zaidi** - No report

#### **Junior Warden's Report–Daniel Shew**

- The fence project is still in the planning phases but moving forward.

#### **Interim Rector's Report–Fr. Tom Day**

- 1) Will review Kristie McElheny's job description with her to determine how to best utilize her strengths.
- 2) Children's chapel is still going well.
- 3) Two Sunday's in September there were no attendees at the 8:00 a.m. service.
- 4) Reviewing financial procedures including a transition from QuickBooks online to QuickBooks desktop.
- 5) Vestry Election: 27 nominees and 7 accepted candidacy including: Frank Goodpasture III, Fred Knickerbocker, Shawna Knickerbocker, Jeremy McLaughlin, Linda Rector, Tom Rogers, and Loretta Trayer.
- 6) We are still actively involved in sending aid to those affected by the floods in Kentucky. There will be Food City gift cards distributed in the near future.
- 7) Fabulous response to Coats for Kentucky.
- 8) Search process timeline has been provided to the parish via Constant Contact.
- 9) Working on a wedding customary for the parish.
- 10) Would like for vestry members to serve meals at the Parish Christmas Party on December 14. Shauna Nefos-Webb volunteered to coordinate. Jane Bachman offered to assist.

#### **Business items for discussion & action:**

- 1) Financial areas
  - a. Sunday collection process.
  - b. Change over to QuickBooks desktop.
- 2) Rachel Morgan updated that Mark Morgan has drafted an Emergency Plan for the parish.

#### **Future items for discussion and action**

- 1) Review of all social media and communications (website, The Pew, The Messenger, Facebook, Instagram, YouTube, SK On-line directory) This is major part of the Search Process
- 2) Stewardship – what & when / Spiritual not financial issue
- 3) Parish Register review & update - Data base update
- 4) Homeless problem in Bristol & at the church. Seth Graham informed the vestry that when he and Ed Powers opened the bell tower a homeless person had gotten in and was laying on the floor.

- 5) Search Process ( vestry work in February – retreat )
- 6) Survey Results - Janet Jayne
- 7) Welcoming Church
- 8) Emergency Plan - Mark Morgan
- 9) Security on Sunday mornings

CALENDAR OF EVENTS

<i>Friday October 28–Tuesday, November 8</i> .....	Parish Administrator out of the office
<i>Sunday, November 13 after the 10:30 a.m. service</i> .....	Annual Parish Meeting & Vestry Election
<i>Tuesday, November 15, 11:00 a.m.</i> .....	Finance Committee
<i>Wednesday, November 16, 5:30 p.m.</i> .....	Vestry
<i>Tuesday, November 22, 7:00 p.m.</i> .....	Thanksgiving Pie Service
<i>Wednesday, November 23–Friday, November 25</i> .....	Parish office closed for Thanksgiving
<i>Tuesday, December 13, 7:00 p.m.</i> .....	Appalachian Men’s Ensemble
<i>Wednesday, December 7, 6:00 p.m.</i> .....	Vestry Christmas Event
<i>Wednesday, December 14, 6:00 p.m.</i> .....	Parish Christmas Event
<i>Friday, December 23 through Monday, January 2</i> .....	Parish office closed for Christmas & New Year’s
<i>Saturday, December 24, 5:00 p.m.</i> .....	Christmas Eve Family Service
<i>Saturday, December 24, 10:30 p.m.</i> .....	Christmas Eve Candlelight Service
<i>Sunday, December 25, 4:00 p.m. –6:00 p.m.</i> .....	Annual Community Christmas Dinner
<i>Sunday, January 29</i> .....	Stewardship In-Gathering
<i>Saturday, February 11</i> .....	Leader’s Retreat

Fr Day offered a closing prayer and moved to adjourn the meeting at 7: 33 p.m.