

2022: Jo Anne Hairston
2022: Janet Jayne
2022: Ed Powers
2022: Vacant

2023: Seth Graham, Secretary
2023: Rachel Morgan, *Treasurer y*
2023: Daniel Shew, *Junior Warden*
2023: Barbara Walling

2024: Jane Bachman
2024: Tim Haer
2024: Tariq Zaidi, *Senior Warden*
2024: Vacant

The August 17, 2022 vestry meeting of Emmanuel Episcopal Church was called to order by Fr. Tom Day at 5:31 p.m. with an opening prayer and devotion and presented information about leadership development.

Motion made by Jo Anne Hairston to approve the July 13, 2022 meeting minutes. Second provided by Jane Bachman. Motion approved unanimously.

Motion made by Rachel Morgan to approve the July 27, 2022 called meeting minutes. Second provided by Seth Graham. Motion approved unanimously.

Motion made by Ed Powers to approve the November 7, 2021 annual meeting minutes. Second provided by Jane Bachman. Motion approved unanimously.

Members present: Jane Bachman, Seth Graham, Tim Haer, Jo Anne Hairston, Rachel Morgan, Ed Powers. Staff members: Fr. Tom Day, Kristie McElheny.

Members present via zoom: Janet Jayne, Barbara Walling

Members absent: Daniel Shew, Tariq Zaidi

Treasurer's Report–Rachel Morgan

- Rachel Morgan resented the July 2022 financials.
- The Finance Committee is working with accountant Ted Onks to streamline the financial reporting system to make it more user friendly.
- Nell Bieger is providing guidance with our restricted accounts and how best to handle those in the future.
- The Emmanuel Finance Manual is being reviewed and revised. The first revisions include amending spending limits for the Senior Warden to \$1,000, Junior Warden \$1,000, and other individuals, committees will abide by their budget and if they need additional funds will submit a request to the Finance Committee. Motion to accept the revisions provided by Tim Haer. Second provided by Seth Graham. Motion approved unanimously.
- Sunday collection procedures have been revised and a copy is attached to the minutes.

Senior Warden's Report–Tariq Zaidi

No report.

Junior Warden's Report–Daniel Shew

No report.

Interim Rector's Report–Fr. Tom Day

- 1) Loretta Trayer has approved the use of Trayer Historical Preservation Funds for the construction of a gate in the alley.
- 2) We are working on a plan to close off the small parking lot at the end of the building with an iron fence and remote control access for staff.
- 3) Reviewing staff job responsibilities – written job descriptions needed.
- 4) Revitalize and train areas of lay ministry including lay Eucharistic ministers, lay Eucharistic visitors, acolytes, altar guild, ushers, greeters, etc.
- 5) Reviewing Christian Education programs including adults, youth and children – meeting set for August 25 to make a decision about curriculum.
- 6) Still evaluating the weekend worship schedule.
- 7) Jeremy McLaughlin and Rachel Morgan have been diligently working on flood relief efforts in Kentucky. Parishioners have been very generous with their donations and approximately \$30,000 of goods have been purchased.

Business Items for Discussion and Action

- 1) Working to put together a stewardship committee
- 2) Financial areas
 - a. Sunday collection process
 - b. Review restricted accounts (Finance Committee)
 - c. Review Endowment procedures – are they still relevant?
- 3) Vacant vestry positions: the term expiring 2022 will not be filled; Barbara Walling filled the vacant seat expiring at the end of 2023. The final vestry seat has not been filled.
- 4) Reviewed Vestry Person of the Week procedures and they are attached to the minutes.

- 5) Children's program – hiring of two Sunday morning leaders who will be responsible for children on Sunday mornings as well as Children's chapel. Annual salaries for two people would be around \$20,000. A job description has been formulated and is attached to the minutes.
- 6) There are three potential candidates for the nursery positions. Two have already interviewed and one will interview August 22.
- 7) Blackbird Bakery's attorney reached out to Nell Beiger as a trustee for Emmanuel to let us know that construction is going to begin on their new freezer facility and parking lot.
- 8) Would like to have a vestry retreat in February 2023

Fr Day offered a closing prayer and moved to adjourn the meeting at 7: 03 p.m.