

2022: Jo Anne Hairston
2022: Janet Jayne
2022: Ed Powers

2023: Sharon Eisenhart
2023: Seth Graham, *Secretary*
2023: Rachel Morgan, *Treasurer*
2023: Daniel Shew, *Junior Warden*

2024: Jane Bachman
2024: Tim Haer
2024: Doug Mancabelli
2024: Tariq Zaidi, *Senior Warden*

The June 8, 2022 vestry meeting of Emmanuel Episcopal Church was held by Zoom and called to order by Senior Warden Tariq Zaidi at 5:35 p.m. Janet Jayne gave the invocation.

Members present: Jane Bachman, Sharon Eisenhart, Seth Graham, Tim Haer, Janet Jayne, Doug Mancabelli, Rachel Morgan, Daniel Shew, and Tariq Zaidi. Staff members: Kristie McElheny, Adriel Slaughter, Stephanie Yoder.

Members absent: Jo Anne Hairston, Ed Powers

Motion made by Seth Graham to approve the May 4 and May 23, 2022 meeting minutes. Second provided by Doug Mancabelli. Motion approved unanimously.

Staff Reports

Director of Formation Ministries –Adriel Slaughter

- Children and youth continue to meet with low attendance.
- In early May Jenni Faires and Patty Ames from the diocese met with Adriel and several parents to discuss the future of formation. Sharon Eisenhart participated in the meeting and found it informative and helpful.

Choir Director – Stephanie Yoder

- The Organ Series went well and with good attendance including a few additional attendees from outside the parish.
- Later this month will attend a music conference in Montreat, NC.

Parish Administrator – Kristie McElheny

- May 2022 attendance: Sundays 60, Livestream 47 Wednesday 5.
- Met with CPA David Warren for the 2021 audit. Full audit report was distributed to the vestry and is attached to the minutes.
- Met with the finance committee to answer questions about the 2022 budget.
- Phil Cawood will begin work on the outdoor lighting on Thursday, June 9.

Senior Warden – Tariq Zaidi

- Stressed the importance of faith formation for children, youth and adults.
- The Diocesan auditors, Brown Edwards & Co. requested that we certify we submitted \$26,389 as our diocesan pledge in 2021. Kristie McElheny provided copies of checks clearly showing we submitted \$35, 186 in 2021. Until a new document is supplied with the correct total, the form will not be signed.

Junior Warden – Daniel Shew

- The AC unit in the office was beyond repair and replaced the last week of May. Total cost was \$6,400
- The lawn mower needs to be replaced. Daniel Shew will purchase an electric mower.
- The undercroft flooded the weekend of June 4. Master Services of Knoxville, TN installed a new pump and waterproofed the area in December 2019 being told it should no longer leak. The contract is being reviewed by Daniel Shew and Tariq Zaidi.
- Appalachian Iron works submitted a quote for \$11,000 to install a gate to close off the alley and deter trespassers. The esthetic mimics the arch of the red doors on the church. The quote and drawings will be emailed to the vestry. Appalachian Ironworks also suggested placing a similar gate to the main parking lot as well. A meeting will also be set up with Appalachian Ironworks to discuss our needs and reported to the vestry in July. Tariq Zaidi suggested asking Loretta Trayer if the Trayer Fund would consider providing the gate and if not, we consider a fundraiser. Rachel Morgan suggested applying for a Virginia Preservation Grant.
- The James Street doors are fading.
- The Bell Tower needs attention.
- Expressed his appreciation to those who volunteered to secure the building after the Sunday services.

Treasurer – Rachel Morgan

- The 2021 audit was completed May 25 and the final version was submitted to the Parish Office June 8. It will be reviewed by the Finance Committee at the end of the month and submitted to vestry for final approval at the July meeting.
- The committee would like to set up an emergency fund and get a credit card
- Tim Haer suggested to apply for Tech Soup for our technology needs and we received our approval on June 6, 2022.
- The budget is being reviewed and it was found that staff have not had employment reviews in several years. That process will begin next week.

Secretary – Seth Graham - No report.

Old Business - None

New Business - None

- 6:48 p.m. the vestry entered into a closed session. 7:04p.m. the vestry ended the closed session.
- Jane Bachman would like to start scheduling ushers for the 10:30 service.

Motion made by Doug Mancabelli to adjourn the meeting. Second provided by Tim Haer. The meeting adjourned at 7:05 p.m.