

2022: Jo Anne Hairston
2022: Janet Jayne
2022: Ed Powers
2022: Cher Young

2023: Sharon Eisenhart
2023: Seth Graham, *Secretary*
2023: Rachel Morgan, *Treasurer*
2023: Daniel Shew, *Junior Warden*

2024: Jane Bachman
2024: Tim Haer
2024: Doug Mancabelli
2024: Tariq Zaidi, *Senior Warden*

The April 13, 2022 vestry meeting of Emmanuel Episcopal Church was called to order by Senior Warden Tariq Zaidi at 5:32 p.m. Janet Jayne gave the invocation.

Members present: Jane Bachman, Sharon Eisenhart, Seth Graham, Tim Haer, Jo Anne Hairston, Janet Jayne, Doug Mancabelli, Rachel Morgan, Ed Powers, Daniel Shew, and Tariq Zaidi. Staff members: Kristie McElheny, Adriel Slaughter, Stephanie Yoder.

Members absent: Cher Young

Guest: Linda Riley

Motion made by Daniel Shew to approve the March 9, 2022 meeting minutes. Second provided by Janet Jayne. Motion approved unanimously.

Staff Reports

Director of Formation Ministries –Adriel Slaughter

- The information presented during this report will be discussed at a future vestry meeting.

Choir Director – Stephanie Yoder

- A brass quintet will perform during the 10:30 Easter Service.
- Organ series begins Saturday, April 24 at 5:00 p.m. and will continue weekly until Pentecost.

Parish Administrator – Kristie McElheny

- March 2022 attendance: Sundays 46, Livestream 52, Wednesday 6, Ash Wednesday, 42. There were also 2 funerals in March.
- Met with Loretta Trayer and prepared Richard Wolfe's funeral including liturgical needs, flowers, coordinated with the funeral home and assisted to retain the priest for the graveside service in West Virginia. I was present on Saturday, March 19 for the service, meeting the funeral directors at 8:00 a.m. and remained until the service ended.
- Coordinated with the diocese for the Bishop's visit on March 27 and submitted all required documentation.
- Stephanie and Chris Yoder are meeting weekly to discuss liturgy and other issues.
- Holy Week and Easter Sunday worship needs are finalized and complete including the order of service for all masses, coordination of priests and lay ministers including lectors, an Eucharistic minister, and ushers, set up links for the livestreams for Maundy Thursday, Good Friday, Easter Vigil and 10:30 service on Easter morning, florist will deliver Easter arrangements before the Easter Vigil. Need a volunteer from vestry to help usher at 10:30.
- Prepared and mailed the first quarter contribution statements on April 2, 2022.
- David Warren will be here the second or third week of May to complete the 2021 audit.
- Working with Richard Horner, Endowment chair to ensure endowment contributions are resulting in timely Vanguard purchases.
- Regular financial responsibilities including weekly deposits, providing Twin Cities Accounting with monthly accounts payables, deposit information, bank account statements, Vanguard statements, and payroll.
- Set up needed items for the King Institute for Faith & Culture including setting up a livestream link. Heather Eisenhart provided tech for the evening. Stephanie Yoder and Adriel Slaughter were available to open and close the building.
- As spring is bringing warmer weather, it has also made it easier for individuals to use the property inappropriately. The Compton's reached out to Loretta Trayer to let her know that people are congregating the alley outside the kitchen. An additional issue resulted in calling the police street due to someone inside a vehicle that couldn't be awakened in the parking lot across Cumberland. The police have also been called because of people sleeping in the labyrinth. There have also been more people on the property in the back lot (handicap entrance) who have been loud, smoke by the doors, and leave trash.
- Informed the vestry of another Safeguarding God's Children training via Zoom on May 3 if anyone has not completed the course.

Senior Warden – Tariq Zaidi

- Resume full coffee hour after Easter.
- Sunday, June 5 after the 10:30 a.m. service we will have our annual parish family portrait asking everyone to wear red. Afterward we will have a social gathering.
- Canon Mark Furlow will be with the parish Sunday, May 15 and bring a photographer who will take pictures for the diocese new website.
- Meeting with Tom Day on Friday, April 15.

Junior Warden – Daniel Shew

- Researching fencing for the alley.
- Potentially removing the basketball goal.
- Requested an estimate from Phil Cawood to install motion activated flood lights at all exterior doors.

Treasurer – Rachel Morgan

- The Parish Administrator needs a new laptop which has an estimated cost of no more than \$4,000. Motion made by Ed Powers to spend no more than \$4000 on a new laptop. Jane second provided by Janet Jayne. Motion approved unanimously.
- A new Finance Committee is being formed with Doug Mancabelli and Fred Knickerbocker. Motion made by Jo Anne Hairston to approve the formation of the Finance Committee. Second provided by Janet Jayne. Motion approved unanimously.
- Doug Mancabelli will coordinate with Kristie McElheny to verify the weekend offerings.
- Copies of the 2022 budget were distributed with a request to review and email with any questions or concerns.

Secretary – Seth Graham - No report.

Old Business - None

New Business - None

Motion made by Doug Mancabelli to adjourn the meeting. Second provided by Jane Bachman. The meeting adjourned at 8:26 p.m.