

The August 10, 2021 vestry meeting of Emmanuel Episcopal Church was called to order by Fr. Joe Dunagan with reflection and prayer for the whole human family at 5:40 p.m.

Members present: Sharon Eisenhart, Seth Graham, Janet Jayne, Scott Lamie, Rachel Morgan, Daniel Shew, Candy Snodgrass, Dave Zochowski. Clergy: Rev. Joe Dunagan. Staff members: Kristie McElheny, Adriel Slaughter, Stephanie Yoder.

Members absent: Megan Clark, Jo Anne Hairston, Ed Powers, Cher Young.

The minutes from the June 10, 2021 meeting were unanimously approved.

Rector – Fr. Joe Dunagan

- Average attendance
 - June 2021: Sunday's 63 and livestream 67; Wednesday's 9.
 - July 2021: Sunday's 61 and livestream 69; Wednesday's 9.
- Asked the vestry to focus on discipleship for both adult as well as youth and children. Having more lectionary study groups is a priority to Fr. Joe in making Christian education a primary focus for all parishioners.
- There is a need for pastoral care. There are lots of opportunities for lay ministry with the sick in our parish, for example adopt a nursing home to give some companionship to those who are lonely.
- There are four pots of money: General Fund, Discretionary Fund, Endowment (Vanguard), left over funds that accumulate. Of the funds needed for the operating budget we need: 1) money for costs associated with the building (23.5%), 2), personnel (58.5%), and 3) everything else (18%).
- Hired two new Sexton's, Doug and Shannon Combs. They are working out well.
- Two King Institute lectures are schedule to be at Emmanuel in the fall.
- Mountain Mission School choir will be at Emmanuel Saturday, October 23 for the 5pm service.
- 2022 Bristol Rhythm and Roots Reunion is still planned for September 10-12. There WILL be a 5pm service that Saturday evening. Kristie McElheny needs assistance blocking the parking lots.

Senior Warden – Candy Snodgrass

- Centennial Celebration of the Building - Rachel Morgan is working on a brochure. Scott Lamie is spearheading a fundraiser where parishioners can make a donation in honor of the centennial of the building to various outlets. Fr. Joe suggested a pre-recorded PSA type videos be played prior to the Sunday livestream and on online. The celebration will be October 16 and 17.
- Christmas dinner is no longer underwritten and would have to come from budgeted money. There is concern that COVID-19 will prohibit indoor gatherings. This year it will be outside on Christmas Day from 2-4pm with fire pits, hot cocoa, gifts for children, fruit and candy bags. Rachel and Mark Morgan will coordinate.
- The organ fund still needs \$61,804. If anyone has any ideas about how to raise the remaining funds, please contact Candy.

Junior Warden – Dave Zochowski

- All woodwork is complete with the exception about the bell tower.
- The new Sexton's will be a great asset to the church as they are capable of more beyond janitorial services.

Treasurer – Daniel Shew

- The initial draft of the 2022 budget was distributed for review. The vestry will vote on the budget at the September meeting.
- We have completed the transition to our new accountant.

Secretary – Seth Graham, no report.

Staff Reports

Organist and Choir Director – Stephanie Yoder

- The organ is doing well and Colby has been very attentive to the little quirks that have come up. These are not at all unusual, but a process of settling in.
- The organ is benefitting the 8:00 service as well now. Fr. Joe "plays" pre-recorded pieces each week.
- Plans for fall are made, but are very much up in the air due to COVID-19.

Director of Formation Ministries – Adriel Slaughter

- Children’s formation will remain online with the added option of individual family meetings at the church by appointment.
- Youth remains tentative but plans are to have outdoor meetings including a youth lectionary group and courtyard cleanup. Vaccinated youth may participate in liturgical ministries.

Parish Administrator – Kristie McElheny

- The outdoor sign needs to be updated due to the new 911 address change. Because the sign will be completely removed for the update, there is a second quote to also update the service days and times. Quotes are attached to the minutes.
- After reviewing Quickbooks online when closing out with SE Tax it was discovered the budget was never entered in to the system. That has been corrected.
- HomeTrust Bank is closing their Bristol branch. Now set up with First Bank and Trust for general fund, endowment and Trayer Historical Preservation.
- Contributions from parishioners to the endowment fund have been moved from HomeTrust Bank to Vanguard, however funds from Vanguard for approved expenditures have not yet reimbursed the general fund.
- 2nd quarter 2021 contribution statements were mailed mid-July.
- Parish Administrator has learned to run the livestream when there is a funeral during the week.

Old Business – none.

New Business – none.

With no further business, the meeting adjourned at 7:10 p.m.

Upcoming Vestry meetings

Tuesday, September 14

Tuesday, October 12

Tuesday, November 9

Sunday, November 14, 9:00 a.m. Annual Parish Meeting